

**North East Lincolnshire CCG**

Attachment 09

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| **Report to:** | NEL CCG Partnership Board |
| **Presented by:** | Helen Kenyon |
| **Date of Meeting:** | 11 September 2014 |
| **Subject:** | Retrospective approval for use of CCG Seal |
| **Status:** | [x]  OPEN [ ]  CLOSED |
| **Agenda Section:** | [ ]  STRATEGY [ ]  COMMISSIONING [ ] OPERATIONAL ISSUES |

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| **OBJECT OF REPORT** |  |
| Board approval is sought in retrospect following the use of the official seal as per attached |

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| **STRATEGY** |  |
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| **IMPLICATIONS** |  |
| The seal has been used once, as follows:21st August 2014 – A letter of commitment for the participation in and/or contribution to the financing of the action entitled Introduction of Extensivist model, by North East Lincolnshire Clinical Commissioning Group represented by Helen Kenyon (EU Funding Bid).  |

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| **RECOMMENDATIONS (R) AND ACTIONS (A) FOR AGREEMENT**  |
|  | The Board is asked to note and approve, in retrospect, the use of the official seal as per attachment. | **Agreed?** |
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|  |  | **Yes/No** | **Comments** |
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|  | Does the document take account of and meet the requirements of the following: |  |  |
| i) | Mental Capacity Act | Y |  |
| ii) | CCG Equality Impact Assessment | Y |  |
| iii) | Human Rights Act 1998 | Y |  |
| iv) | Health and Safety at Work Act 1974 | Y |  |
| v) | Freedom of Information Act 2000 / Data Protection Act 1998 | Y |  |
| iv) | Does the report have regard of the principles and values of the NHS Constitution?[www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH\_113613](http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_113613) | Y |  |

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| **DATE SEAL APPLIED/APPROVED** | **REQUESTED BY**  | **SEAL REF** | **TITLE OF DOCUMENT (REASON FOR SEALING)** | **FINANCIAL VALUE** | **SIGNED BY** | **LOCATION CURRENTLY HELD** | **DATE TO BE APPROVED BY BOARD** |
| 21st August 2014  | Helen Kenyon | 01 | EU Funding Bid  | 300,000 euros  | Helen Kenyon | Ydrive/NELCCG/Corporate Governance/Seal/CCG Sealed Docs April 2014-March 2015/List of documents sealed  | September 2014  |