

**North East Lincolnshire CCG**

Attachment 15a



**Report to:** NEL CCG Partnership Board

**Presented by:** Mark Webb

**Date of Meeting:** 13 March 2014

**Subject:** Partnership Board Development Plan

**Status:** OPEN CLOSED

**Agenda Section:** STRATEGY COMMISSIONING OPERATIONAL ISSUES

**OBJECT OF REPORT**

The purpose of the Partnership board development plan is to ensure that the members of the board (collectively and individually) have the necessary knowledge, skills and understanding to be able to undertake their responsibilities and governance role. All members of the Governing Body are also members of the Partnership board and are therefore covered by this development plan.

The enclosed document details the Partnership board development plan, which reflects a review of the responsibilities of the board and governing body as set out in the constitution and terms of reference, key corporate issues and risks, the outcome of individual board member self- assessments, and common elements drawn from personal development plans.

**STRATEGY**

Sound corporate governance underpins the delivery of the corporate and service strategies.

**IMPLICATIONS**

None identified

**RECOMMENDATIONS**

**Members are recommended to consider and approve the Partnership Board development plan.**

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| --- | --- | --- | --- |
|  |  | **Yes/No** | **Comments** |
|  | Does the document take account of and meet the requirements of the following: |  |  |
| i) | Mental Capacity Act |  |  |
| ii) | CCG Equality Impact Assessment |  |  |
| iii) | Human Rights Act 1998 |  |  |
| iv) | Health and Safety at Work Act 1974 |  |  |
| v) | Freedom of Information Act 2000 / Data  Protection Act 1998 |  |  |
| iv) | Does the report have regard of the principles and values of the NHS Constitution?  [www.dh.gov.uk/en/Publicationsandstatist ics/Publications/PublicationsPolicyAndG uidance/DH\_113613](http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_113613) |  |  |



**Board Development**

Following a self assessment by CCG Board members of their level of understanding of some key subjects the CCG has put in place a series of opportunities to meet these learning and knowledge needs

**Topic Action Lead Time line Target Audience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Health inequalities | No action required, topic covered previously in respect of JSNA and inequalities and annual PH report | NA | NA | NA |
| Stewardship and scrutiny | Brief update presentation, to be delivered at a board workshop | CK | Jan-14 | All |
| CCG governance arrangements | CK | Feb-14 | All |
| Difference between governance and management | CK | Mar-14 | All |
| NHS constitution | Circulate a briefing note to all  Board members. | DAB | Dec-13 | All |
| Nolan principles (of public  life) | Circulate a briefing note to all  Board members. | DAB | Dec-13 | All |
| Diversity and equality | Topic was covered at Board discussion on E&D was covered in september 2013. Provide on-line access to e-learning module to those who did not attend | LN | Dec-13 | All |
| Understanding &  interpreting data | No action needed | NA | NA | NA |
| Integration of health and  social care | Workshop session for Board members utilising the principles developed through the pioneer application process. | HK | Feb-14 | All |
| Role and structure of  Adult Social Care | HK | Mar-14 | All |
| Partnership agreement with the Local Authority | HK | Apr-14 | All |
| Finance reports | Joint session on finance and performance reports to be developed and delivered by Martin/Laura and offered to those individuals stating 'some'. | MR & LW | Feb-14 | Cate Carmichael, Joanne Hewson, Mandy Coulbeck, Philip Bond, Arun Nayyar |
| Performance reports | MR & LW | Mar-14 |

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| --- | --- | --- | --- | --- |
| Healthy Lives Healthy  Futures | No addtional action as regular  updates are delivered to the  Board | NA | NA | NA |
| Implications of the Francis  Report (Mid Staffs) | May 2013 board report to be provided to board members who have commenced since that date (LN). HK to follow up with Peter Wheatley and Joanne H at 1:1 meetings using CCG board report ; Cathy to follow up with Mick B | LN & CK & HK | Dec-13 | Joanne Hewson, Cllr Wheatley, Cllr Burnett, Arun Nayyar, Sue Whitehouse |
| Mortality indicators | Offer opportunity of extra explaination of how figures are derived to those staing 'some' understanding. | MR | Jan-14 | Sue Whitehouse, Arun Nayyar, Cllr Peter Wheatley, Cllr Mick Burnett, Many Coulbeck Philip Bond |
| Role of NHS England  (previously NHS Commissioning Board) | Greater understanding required. Invite Matt Neligan to undertake a w/shop with Board memebers | LN | Mar-14 | All |
| Role of the Area Team | LN | Mar-14 | All |
| Role of the Commissioning Support Unit (Yorkshire & Humber) | Laura to take do share buy process to a board w/shop meeting explaning the role of the CSU whilst explaining/engaging  with members on their views as to the optimum balance of do, buy, share etc | LW | Apr-14 | All |
| Role of the Public Health  Department | Cate to undertake a briefing session at workshop | CC | May-14 | All |
| Role of Public Health  England | CC | May-14 | All |
| Arrangements for commissioning specialist services | Noted that work is required, to be provided by a briefing paper to  the Board once the arrangements become clearer. | CK | TBC | All |