

Attachment 15c

**North East Lincolnshire CCG**

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| **Report to:** | NEL CCG Partnership Board |
| **Presented by:** | Cathy Kennedy, Deputy Chief Executive |
| **Date of Meeting:** | 14 May 2015 |
| **Subject:** | Constitution bi-annual refresh |
| **Status:** | OPEN  CLOSED |

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| **OBJECT OF REPORT:** |
| To advise the Partnership Board of the amendments that have been made to the CCG Constitution  These amendment were submitted to CoM on 5 May 2015  Applications for amendment of the Constitution can be submitted to NHS England on a bi-annual basis.  The key changes are listed within appendix one – Schedule of Amendments  The agreed changes are now subject to approval/ratification by NHS England at a date that has yet to be confirmed |

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| **STRATEGY:** |
| The CCG constitution underpins all aspects of the Governance of the CCG and hence the delivery of the strategy. |

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| **IMPLICATIONS:** |
| Implications of the individual changes have been advised to, and agreed by, the Partnership Board under its delegated authority as set out in the Scheme of Delegation. |

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| **RECOMMENDATIONS (R) AND ACTIONS (A) FOR AGREEMENT:** | |
|  | The Partnership Board is asked to note the constitution amendments. |
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|  |  | **Yes/**  **No** | **Comments** |
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|  | Does the document take account of and meet the requirements of the following: |  |  |
| i) | Mental Capacity Act | n/a |  |
| ii) | CCG Equality Impact Assessment | n/a |  |
| iii) | Human Rights Act 1998 | n/a |  |
| iv) | Health and Safety at Work Act 1974 | n/a |  |
| v) | Freedom of Information Act 2000 / Data Protection Act 1998 | Yes |  |
| iv) | Does the report have regard of the principles and values of the NHS Constitution?  [www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH\_113613](http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_113613) | Yes |  |

**NHS North East Lincolnshire Clinical Commissioning Group**

**Constitution – June 2015**

**Summary of amendments**

**Table 1**

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| --- | --- | --- | --- | --- |
| **Page Number** | **Paragraph Reference** | | **Summary of change made** | |
| 46 | Appendix C (5.11.3) | | Slight amendment to wording:- Unless stated otherwise in the Terms of Reference, for all other of the group’s committees and sub-committees including the Governing Body’s committees and sub-committee, voting shall be by a simple majority of those present with each member having a single vote. Deputies shall not vote | |
| General amendments have been made to ensure consistency, within main body & appendices | | | | |
| 24 | 6.8.4 | | Updated review of Terms of Reference for sub-committees of partnership board | |
| 24 | 6.9.3 | | Approved committee change from Governing Body to Council of Member | |
| 45 | Appendix C  (5.9.2) | | Wording updated to ensure consistency within main body of document | |
| 48 | Appendix C  (6.2.1) | | Wording updated to ensure consistency within main body of document | |
| 65 -67 | Appendix H | | Scheme of delegation updated to ensure consistency within main body of document | |
| The final draft is embedded below with track changes | | | | |
| In addition to the above, various minor formatting changes have been made to the constitution. Please refer to the table below for breakdown of these changes. | | | | |
| Section | | Amendment | |
| Contents | | Page numbers updated | |
| 6.7.3 & 6.8.2 | | Numbers did not match committee members – updated accordingly | |