

Please note: These minutes remain in draft form until the next meeting of the Union Board on 12 November 2019

**UNION BOARD  
MINUTES OF THE MEETING HELD ON TUESDAY 10<sup>TH</sup> SEPTEMBER 2019 AT 1.00 PM  
TOWN HALL, GRIMSBY**

**PRESENT:**

Mark Webb	NEL CCG (Chair)
Dr Peter Melton	Chief Clinical Officer, CCG
Philip Bond	Community Representative, CCG
Dr Sudhakar Allamsetty	Chair of Council of Members, CCG
Councillor Cracknell	Portfolio Holder for Health, Wellbeing and Adult Social Care, NELC
Councillor Fenty	Portfolio Holder for Regeneration, Skills, Housing and Assets, NELC
Councillor Jackson	Leader of the Council, NELC
Councillor Lindley	Portfolio Holder for Children, Education and Young People, NELC

**IN ATTENDANCE:**

Rob Walsh	Chief Executive NELC/CCG
Joanne Hewson	Chief Operating Officer, NELC
Laura Whitton	Chief Financial Officer, CCG
Stephen Pintus	Director of Health and Wellbeing, NELC
Sharon Wroot	Director of Resources and Governance, NELC
Helen Kenyon	Chief Operating Officer, CCG
Bev Compton	Director of Adult Services, NELC/CCG
Emma Overton	Policy and Practice Development Lead, CCG
Steve Kay	Director of Children's Services, NELC
Simon Jones	Chief Legal and Monitoring Officer, NELC
Paul Windley	Democratic and Scrutiny Team Manager

**1. APOLOGIES**

There were no apologies for absence from this meeting.

**2. DECLARATIONS OF INTEREST**

Councillor Jackson declared a personal interest in item 11 as a non-executive director of the Lincolnshire Partnership NHS Trust.

Dr Allamsetty and Dr Melton declared a personal interest in items 7 and 10 in their capacity as general practitioners.

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### **3. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were agreed as a correct record, subject to the correction of Councillor Lindley's portfolio holder title.

### **4. TRACKING OF ACTIONS**

The Union Board received an update on actions agreed at the previous meeting.

RESOLVED – That the update be noted.

### **5. BETTER CARE FUND PLAN 2019-2020**

The Board considered a report from the Director of Adult Services setting out the updated Better Care Fund Plan for 2019-20.

Ms Overton introduced the report and set out the timeline for final approval of the plan, with national approval expected in November followed by local sign off by the Place Board (operating as the Health and Well Being Board) in December, 2019.

Councillor Jackson enquired whether the action plan would deal with the drop in performance on the associated metrics. Ms Overton confirmed that it would.

Dr Melton commented on the need for the plan to be flexible to cover any proposals arising from the development of Primary Care Networks.

The Chair enquired whether the Improved Better Care Fund (iBCF) had now ceased. Ms Overton confirmed that there was one more year of iBCF, which was additional, non-recurrent funding. She confirmed that it could also be used to improve metric performance.

**RESOLVED - That the Better Care Fund plan be recommended to the Place Board for approval.**

### **6. DRAFT FIVE YEAR HEALTH AND CARE STRATEGY**

The Board received a report presenting the latest version of the draft strategic plan for North East Lincolnshire, which identifies the CCGs response to the NHS 10 year plan and starts to link more closely the activities of the CCG and the council in support of the union development.

Ms Hewson commented that there needed to be alignment with the Union's priorities and she suggested that this be further considered at the next Union workshop.

The Chair noted that the social prescribing programme had been included within the strategy as a key initiative but he wasn't sure if this was progressing sufficiently. Ms Kenyon responded that delivery needed to be strengthened but it was moving in the right direction and was a key aspect of the Primary Care Networks

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development. The Chair suggested that it would be useful to have an update on social prescribing at a future meeting of the Union Board.

The Chair enquired about linkages to local regeneration. Mr Walsh responded that these links would be very strong within the Union Business Plan.

The Chair reported that he had met with the Chairs of various local groups to discuss ambition for the area and he circulated papers setting out priorities across the North East Lincolnshire Place System. He felt that it was vital that there was a read across from the health and wellbeing priorities identified in these documents to the Health and Care Strategy and the Union Business Plan. He asked for comments on the narrative, the priorities and the associated indicators.

The Board agreed to discuss this further at the next Union workshop to ensure alignment across all plans and to agree indicators to support priorities, including further consideration of the following:

- Obesity – while it was noted that there was an indicator for child obesity, the Board was concerned about rising levels of adult obesity.
- Under 75 all-cause mortality and whether the age limit was still appropriate.
- Development of Integrated Care Systems – the level of local involvement.

**RESOLVED – That the draft five year Health and Care Strategy be further considered at the next Union workshop to ensure alignment with the Union Business Plan and the Place System priorities and indicators.**

## **7. PRIMARY CARE NETWORKS**

The Board received a presentation from Dr Melton on progress with the development of Primary Care Networks locally.

**RESOLVED – That the presentation be noted.**

## **8. FINANCE REPORT**

The Board received a verbal update on financial performance for 2019/20.

Ms Whitton reported that the CCG was set to achieve financial balance on both health and adult social care budgets but added that there were significant risks to manage, particularly with regard to demand flow going into the hospital. There was an estimated gap of £1.4m at period 4 but contingencies and earmarked reserves had been set aside to cover this.

Ms Wroot reported a balanced forecast with regard to the Council's adult social care activities, albeit predicated on significant use of reserves. There was a different picture with regard to children's services where there were significant pressures, particularly in relation to SEND and high needs. Cabinet had agreed a £2m investment programme to transform activities within children's services but this would take time to make a difference and there was currently a £2.9m overspend forecast.

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The Chair commented that he expected a written report in future and hoped to see a single financial report covering the Union as a whole.

Councillor Jackson enquired whether it would be possible to include financial oversight across the whole of the STP area, as he was aware that the hospital trusts continue to increase their financial deficit. Ms Whitton responded that they had developed reporting across Northern Lincolnshire and she agreed to look at providing a broad picture in the next report.

**RESOLVED – That the verbal update be noted.**

## **9. ADULT SOCIAL CARE PERFORMANCE – QUARTER ONE**

The Board received a report providing an update on adult social care performance to the end of quarter one for 2019/20.

Councillor Jackson raised concerns about the way performance information had been presented in the form of a dashboard, as it was difficult to see if there had been any significant variation in performance. Ms Compton agreed that there was a need to improve the way that performance was presented.

**RESOLVED – That the report be noted.**

## **10. HEALTH CHECK RECOMMISSIONING**

The Board received a report seeking permission to re-procure the Health Check Service.

**RESOLVED –**

- (1) That the direct award of the NHS Health Check Programme delivery to GP Practices in NE Lincolnshire be approved.**
- (2) That responsibility be delegated to the Director of Health and Wellbeing, in consultation with the Portfolio Holder for Health and Wellbeing, to award the new contract for the NHS Health Check Programme.**
- (3) That the Chief Legal and Monitoring Officer be authorised to complete all legal documentation in connection with the award.**

## **11. MENTAL HEALTH SUPPORT TEAMS**

The Board received a report outlining a joint exercise in the procurement of two Mental Health Support Schemes for the support of children and young people.

**RESOLVED –**

- (1) That receipt of funds of £538,122.00 from NHS England be approved to deliver a pilot of two Mental Health Support Teams across the borough and direct investment to Health Education England of £406,718.80 for initial training year.**
- (2) That the Clinical Commissioning Group’s Chief Operating Officer together with the Director of Children’s Services (both in consultation with the Portfolio Holder for Children, Education and Young People) be authorised to undertake a procurement exercise to appoint a suitably experienced provider to deliver Mental Health Support Teams.**
- (3) That the Clinical Commissioning Group’s Chief Operating Officer together with the Director of Children’s Services (both in consultation with the Portfolio Holder for Children, Education and Young People) be authorised to make an award and to deal with any ancillary matters arising including implementation and mobilisation.**
- (4) That respective Authorised Signatories be authorised to complete and execute legal documentation in connection with the award.**

**12. PUBLIC QUESTIONS**

The Chair invited questions from the public present at this meeting.

Mr Reekie noted earlier agreement that the Better Care Fund Plan would be signed off by the Place Board operating as the Health and Well Being Board and sought an assurance that this meeting would be held in public and statutory requirements for membership of the Health and Well Being Board would continue to be complied with.

Mr Walsh gave an assurance that meetings of the Place Board when operating as the Health and Well Being Board would continue to be held in public and that statutory requirements for membership of the Health and Well Being Board would continue to be complied with.

There being no further business, the Chair closed the meeting at 2.53 p.m.