

**Summary of Matters Arising from the Joint Co-Commissioning meeting
held on the 30TH January 2018 – Centre4**

Item		By	On Forward Agenda	Completed/ Comment
Item 05	Governance – update on delegated commissioning arrangements including amending Terms of Reference Rachel Singyard to confirm current arrangements within NEL for out of area patients	RS	Yes	On main agenda for 20 th March 2018
Item 05	Governance – update on delegated commissioning arrangements including amending Terms of Reference Julie Wilson to add 'Home Visits for out of area patients' to the Agenda for the GP Development Group meeting	JW	No	Completed – picked up at the GP Provider Development Group on 14/03/2018
Item 05	Governance – update on delegated commissioning arrangements including amending Terms of Reference Claire Stocks to contact voting members to confirm their Deputies and to remind the voting member of the need for the deputy to attend the meeting in their absence	CS	No	Completed – email sent to voting members by Mark Webb (Chair)
Item 06	Strategy – GP Forward View Delivery Plan and Update Julie Wilson to check if there are any issues regarding visas	JW	No	Completed – STP International GP Recruitment Programme Board confirmed no anticipated issues with visas.
Item 07	Estates and Technology Transformational Fund Underspend Rachel Singyard to contact Federations to offer opportunity to purchase document management system	RS	Yes	On agenda (matters arising) for 20 th March 2018
Item 13	Operational – Update on Primary Care local Schemes Rachel Singyard to provide further details regarding the schemes extended to 2021	RS	Yes	On main agenda for 20 th March 2018
Item 17	Extension of Closed List Application – Birkwood Surgery Erica Ellerington to email all voting members for decision regarding recommendation not to extend the temporary list closure.	EE	No	Completed - The request to extend the list closure at Birkwood Surgery was not approved. NHS England notified Birkwood Surgery of the decision.