**SCHEME OF DELEGATION**

**DRAFT 1 FOR DISCUSSION**

NHSE decision – reported to next committee meeting

Termination of contract and award of contract for temporary or interim cover

*Whilst this is a decision that will be taken by NHSE officers, CCG senior officers will be engaged in the process leading up to the decision and will involve the Co-commissioning committee chair at the earliest opportunity.*

Co-Commissioning committee decision

Merger requests

Request to change boundaries

Requests for contract variations

Issuing of breach and remedial notices

Special cases/appeals for payments e.g. DES and QoF

Significant premises developments

Enhanced service contracts and payments

Investments in General Practice services

Ad hoc support to struggling / failing practices

Permanent General Practice contract awards – NHSE and CCG funds

Joint NHSE/CCG officer decision - notified to next committee “for discussion”

Requests to close lists (30 day response deadline): joint CCG/NHSE

Adverse CQC report and offer of assistance with practice action plan

Joint NHSE/CCG officer decision – notified to next committee meeting “for information”

Request to change opening hours

Statement of Financial Entitlement: Nationally defined list for what may be considered for payment (e.g. long term locum pay, maternity pay). Decision to be taken relates to affordability

Capital and infrastructure bids – prioritisation and support of proposals (including funding of financial consequences)

Other Decisions

Delegation (or not) of other decisions will be determined by committee Chairman or - in their absence - Vice Chairman as and when appropriate

Urgent Decisions (between meetings)

Virtual decision process will be via email circulation with required response date. If response is not quorate by due date, decision defaults to joint CCG/NHSE officer decision