**NORTH EAST LINCOLNSHIRE CLINICAL COMMISSIONING GROUP GOVERNING BODY**

**MINUTES OF THE MEETING HELD ON THURSDAY 8 SEPTEMBER 2016 AT 1.30PM**

**HUMBER ROYAL HOTEL, GRIMSBY**

**PRESENT:**

Mark Webb Chair

Jan Haxby Director of Quality and Nursing

Tim Render Lay Member Governance and Audit

Philip Bond Lay Member Public Involvement

Joe Warner Managing Director – Focus independent adult social care work

Dr Thomas Maliyil GP Representative/Chair Council of Members

Cathy Kennedy Chief Financial Officer/Deputy Chief Executive

Dr Arun Nayyar GP Representative

Juliette Cosgrove Strategic Nurse

Nicky Hull Primary Care Professional

**IN ATTENDANCE:**

Laura Whitton Deputy Chief Finance Officer

Helen Askham PA to Executive Office (Minutes Secretary)

Councillor Patrick Portfolio Holder for Finance and Resources

Councillor Hyldon-King Portfolio Holder for Health, Wellbeing and Adult Social Care

**APOLOGIES:**

Dr Rakesh Pathak GP Representative

Dr Peter Melton Clinical Chief Officer

Helen Kenyon Deputy Chief Executive

Stephen Pintus Director of Public Health

**1. APOLOGIES**

Apologies were noted as above.

**2. CONFLICTS OF INTEREST**

There were no declarations of interests from those in attendance.

**3. APPROVAL OF THE MINUTES OF PREVIOUS MEETING:**

The minutes of the Governing Body held on 12th May 2016 were agreed to be a true and accurate record.

1. **A LOOK BACK ON THE PREVIOUS YEAR**

The Governing Body were presented with an update on the CCG’s performance over the previous year. The CCG have a number of targets to achieve and have been classified into 6 main areas. The CCG have positive outcomes in all areas, except in “Positive Experience” and “Delaying and Reducing the need for Care and Support” where amber outcomes have been reported. These are areas that the CCG need to improve on.

The notable successes were outlined, in particular; Reducing Delayed Transfers of Care (Patients); Reduction in number of antibiotics & broad spectrum antibiotics prescribed and Cancer: 2 week and 31 day waits (from GP referral to treatment).

Challenges facing the CCG are; A&E 4 hour waits for 95% of attenders; IAPT Recovery target of 50%; Ambulance response times; Cancer: 62 day waits (from GP referral to treatment); and 18 week waiting time for 92% of patients. Many of these concerns are those faced nationally, and there have been very clear targets set nationally to make improvements in services.

With regards to Governance, it was noted that a lot of good work has been undertaken. The CCG has been assessed as good in 4 out of the 5 “NHS England assurance process” component areas; Well lead organisation; Delegated functions; Finance and Performance. One element within ‘Planning’ required improvement. The CCG have met our legal duties as set out in statute and the Partnership Agreement with NEL council, and have received a very positive External Audit annual governance report.

The key performance indicators were outlined as having been achieved.

The Governing Body were updated on Quality within the CCG; a national agenda in both health and social care. CCG’s are bound by statutory duties to improve the quality of services. The CCG agreed its model of quality in 2014 based on:

* clinical effectiveness
* safety
* patient experience

and have put systems and processes in place to provide quality assurance.

The key challenged were outlined as being: Excessive waiting times; Not achieving performance targets; and Workforce pressures. There are continued challenges in reducing SHMI, and the team, working with partners, are focused on improving in this area.

*Dr Nayyar joined the meeting.*

The Governing Body were updated on what has taken place over the last year, most notably: Appointed a “quality team” – Director, Nursing Lead for Quality, Clinical Nurse for Quality, and Clinical Support Officer; introduced CQUINS – quality contract measure and performance data; announced and unannounced site visits; worked with the Community Forum to understand what quality service means; and Developed new processes for focusing on concerns or Noise in the System (NITS, PIG, MIFS) which triangulates all information.

The Quality team look forward to achieving the following in 2016/17: Continue to work with providers on the quality challenges; re-shape & develop the way we manage Clinical Governance; Continue to address key areas like mortality; Further develop our focus on Effectiveness and Experience; Improve our focus on quality within smaller providers; Work with service leads for Care Homes to align our systems and processes that test quality and safety of services; Continue to build in evidence-base quality standards to service specifications and contracts; and Develop a clear & robust programme for proactively testing the quality of services e.g. Quality Profiles.

**The Governing Body noted the issues raised in the presentation.**

1. **OUR VISION / A LOOK FORWARD**

The NEL CCG strategy is to focus on the “shift to the left”, providing care in the right place, at the right time.

NEL CCG are currently focused on Long Term Conditions; enhanced community support for COPD; and Community cardiology pilot. As well as prevention initiatives for Diabetes; Working with third sector partners; Social prescribing; and Care home support teams.

The Chair noted that their will be outside influences over the coming months, such as the STP and Devolution, and the CCG need to ensure we are working symbiotically with these processes. The Accountable Care System is a NEL focused services design, integrating physical, mental and social care.

There are future challenges in both Adult Social Care and NHS sectors from financial climate, as well as the wide workforce recruitment issues, many reflecting national shortages.

The Governing Body noted the issues raised in the presentation.

1. **PUBLIC DISCUSSION**

A question was raised regarding the waiting times for referrals relating to cancers, and why this has been a concern for the last three quarters. The member of the public and the Governing Body were assured that new measures have been put into place, following a review by NL&G and changes should be reported over the coming months, with a new systems improving on cancer care.

Following a query by a member of the public, the Governing Body reminded anyone who wished to attend future meetings but were concerned with access issues, then they are to contact [*nelccg.askus@nhs.net*](mailto:nelccg.askus@nhs.net).

1. **DATE AND TIME OF NEXT MEETING**

Thursday 9 March 2017 at 1pm – Social Enterprise Centre, 84 Wellington Street, Grimsby DN32 7DZ