

**NORTH EAST LINCOLNSHIRE CCG
PRIMARY CARE COMMISSIONING COMMITTEE
CHAIR'S ANNUAL REPORT
1 APRIL 2020 TO 31 MARCH 2021**

1. Introduction

- 1.1 The purpose of this report is to provide an update on progress of the work of the Primary Care Commissioning Committee for the period April 2020 - March 2021. For the purposes of this report the term 'the Committee' will be used.
- 1.2 This is the third year that the CCG has operated at Level 3, fully delegated commissioning, of primary medical care services.
- 1.3 The Committee has continued to manage conflicts of interest robustly and in line with the CCG Conflicts of Interest policy.

2. Role and Membership of the Primary Care Commissioning Committee

- 2.1 The role of the Committee is to carry out the functions in relation to the commissioning of primary care medical services as follows:
- i GMS, PMS and APMS contracts (including the design of PMS and APMS contracts, monitoring of contracts, taking contractual action such as issuing breach/remedial notices, and removing a contract);
 - ii Newly designed enhanced services ("Local Enhanced Services" and "Directed Enhanced Services");
 - iii Design of local Quality Schemes
 - iv Decision making on whether to establish new GP practices in an area;
 - v Approving practice mergers;
 - vi Making decisions on 'discretionary' payment (e.g., returner/retainer schemes); these decisions will be in line with The General Medical Services Statement of Financial Entitlements (Amendment) Directions 2020
 - vii Currently commissioned local primary care medical services;
 - ix Newly designed services to be commissioned from primary care;
 - x. Approving and supporting the development of Primary Care Networks in line with NHS England and NHS Improvement Guidance;
 - xi. The Network DES including Network Agreement, DES specifications, Network funding including Network Engagement Funding, Network Administration Payment, Workforce Reimbursement and Clinical Director funding.
 - xii To manage the budget for commissioning of primary medical care services in North East Lincolnshire

2.2 Part A meetings of the Committee are held in public and Part B meetings are held in private. Two (2) meetings took place during this financial year and all were quorate.

With the impact of Covid-19, whilst there have been fewer meetings, the Committee have received papers for decision, assurance and for information. At the start of the pandemic, where urgent decisions were required, Chairs action was implemented and the agreed decision was then tabled the Risk Committee for assurance.

Where voting members are unable to attend meetings nominated senior deputies may attend and vote.

Voting member attendance was as follows:

First name	Surname	Role	Attendance
Mark	Webb	Lay Member (Chair)	2/2
Cllr Margaret	Cracknell	NELC Member/Chair of the Health and Wellbeing board	2/2
Phillip	Bond	Lay Member (Vice Chair)	2/2
Dr Ekta	Elston	Board GP Member/ Medical Director	2/2 (representation by Dr Elston or voting deputy)
Laura	Whitton	Chief Finance Officer	2/2
Dr Sudhakar	Allamsetty	Board GP Member/Chair of COM	0/2
Jan	Haxby	Director of Quality and Clinical Governance/ Executive Nurse	2/2 (representation by Jan Haxby or voting deputy)
Stephen	Pintus	Director of Public Health	2/2

In addition, two NHS England and NHS Improvement officers, a number of CCG officers, and representatives from Humberside LMCs and Healthwatch attend the Committee as non-voting members.

3.0 Responsibilities and Activity of the Committee

3.1 During the course of the last financial year, the Committee has considered and approved a range of primary care projects and contractual decisions. The list below provides examples of some of the work the Committee has undertaken:

- Interim Extended Access Service Extension

- PCN Medicines Optimisation Scheme
- PCCC Terms of Reference – annual review
- Community Pharmacy - Minor ailments schemes renewal
- Community Pharmacy - PODIS schemes renewal
- Protected income arrangements – local primary care schemes
- Principles for use of PCN supplementary scheme residual funding for 2020/21
- Special allocation scheme commissioning arrangements
- Branch Closure
- Extended access flexibility
- Contract extension for local primary care schemes

3.2 The terms of reference for the Committee were reviewed and considered by the Committee in September 2020 and will be approved by the Governing Body as part of the CCG's approval of the new model constitution.

3.3 The requirement for sign off of primary medical care contract documentation was approved by the CCG's Chief Operating Officer and Chief Finance Officer, in line with the financial scheme of delegation and reservation.

4 Summary

The evidence provided throughout the year and in this annual report provides assurance to the CCG Board that the Primary Care Commissioning Committee has fulfilled its functions as set out in the terms of reference for the Committee and the delegation agreement.

5 Recommendation

It is recommended that the CCG Governing Body be assured that the Primary Care Commissioning Committee has fulfilled its functions as set out in the terms of reference for the Committee.

Mark Webb

Chair, Primary Care Commissioning Committee 2020-2021
March 2021