

Please note: These minutes remain in draft form until the next meeting of the Union Board on 10 September 2019

**UNION BOARD**  
**MINUTES OF THE MEETING HELD ON TUESDAY 16<sup>TH</sup> JULY 2019 AT 1.00 PM**  
**TOWN HALL, GRIMSBY**

**PRESENT:**

Mark Webb	NEL CCG Chair
Dr Peter Melton	Chief Clinical Officer, CCG
Philip Bond	Community Representative, CCG
Dr Ekta Elston	Medical Director /Vice Chair of Council of Members, CCG
Councillor Cracknell	Portfolio Holder for Health, Wellbeing and Adult Social Care, NELC
Councillor Fenty	Portfolio Holder for Regeneration, Skills, Housing and Assets, NELC
Councillor Lindley	Portfolio Holder for Environment and Energy, NELC

**IN ATTENDANCE:**

Rob Walsh	Chief Executive NELC/CCG
Joanne Hewson	Chief Operating Officer, NELC
Laura Whitton	Chief Financial Officer, CCG
Stephen Pintus	Director of Health and Wellbeing, NELC
Sharon Wroot	Director of Resources and Governance, NELC
Helen Kenyon	Chief Operating Officer, CCG
Bev Compton	Director of Adult Services, NELC/CCG
Emma Overton	Policy and Practice Development Lead, CCG
Steve Kay	Director of Children's Services, NELC
Paul Windley	Democratic and Scrutiny Team Manager

**1. APOLOGIES**

Apologies for absence from this meeting were received from Councillor Jackson.

The Chair reported that Dr Sudhakar Allamsetty had just been accepted as Chair of the CCG Governing Body and would therefore be joining the Union Board from its next meeting.

**2. DECLARATIONS OF INTEREST**

Mr Bond noted that he was Chair of Governors at the Toll Bar Academy and the Toll Bar Trust. No other conflicts of interest were recorded or interests declared by the Elected Members, or the CCG Union Board representatives.

**3. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting were agreed as a correct record.

**4. TRACKING OF ACTIONS**

The Union Board received an update on actions agreed at the previous meeting.

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It was noted that some comments had been received on the Strategic Framework for Wellbeing, including a full response from the community forum. The framework would now be taken to the Place Board later this month before being reported back to the Union Board.

It was noted that SEND had been further considered at last month's Union workshop meeting and a further monitoring visit was imminent.

**RESOLVED – That the update be noted.**

## **5. UNION STRATEGIC PRIORITIES**

The Board received a presentation from the Joint Chief Executive on the proposed strategic priorities for the Union.

The presentation set out the previously agreed vision for the Union and some of the key drivers. The union priorities had to pass both the 'value added' and 'so what' tests and were suggested as follows:

- Primary Care Networks
- Adult Services
- SEND
- Humber Acute Services Review
- Union Operating Model

The agreed priorities would then inform the Union's first business plan, which was due to be submitted to this Board in September, 2019, and this would then be followed by the establishment of a single leadership team working to a single operating framework.

The Chair enquired whether there was sufficient representation for children's health. Mr Walsh felt that there was and noted that Primary Care Networks should be a vehicle for some of the big challenges regarding children's health.

Councillor Fenty enquired how the skills agenda would fit in to the priorities. Mr Walsh responded that skills remains a key priority and each of the six areas within the Humber Coast and Vale STP partnership have to develop plans to address this issue.

**RESOLVED - That the following strategic priority areas be agreed, to inform the Union business plan to be submitted to the meeting of the Union Board in September, 2019:**

- **Primary Care Networks**
- **Adult Services**
- **SEND**
- **Humber Acute Services Review**
- **Union Operating Model**

## **6. PLANNING APPROACH**

The Board received a report providing an update regarding the work on developing a five year Health and Care strategic plan for the Union which will also act as the CCGs strategic plan. The planning approach involved all key local stakeholder organisations in formulating the Health and Care strategic plan for the Borough which takes into account local aspirations and needs as well as responding to requirements laid out in the NHS Long Term Plan and by the Humber Coast and Vale Partnership.

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Ms Kenyon noted that a meeting was due to be held later this month with health and social care colleagues to further shape the plan and a final draft would then be available in September, 2019 prior to submission to the Humber Coast and Vale Partnership.

**RESOLVED – That the planning approach and timescale for the completion of the Union Health and Care Strategic Plan be approved.**

## **7. ADULTS SERVICES STRATEGY**

The Board received a report seeking approval of the Adults Strategy for 2019-22.

The Chair welcomed the strategy and, in particular, its use of plain English to make it understandable and engaging. He enquired whether population changes had been taken into account in producing the strategy.

Ms Overton confirmed that they had and the growing numbers of older people did present a significant challenge for service provision.

**RESOLVED –**

**(1) That the Adult Strategy 2019-2022 be approved.**

**(2) That the accompanying action plan and equality impact assessment be noted.**

## **8. HUMBER ACUTE SERVICES REVIEW**

The Board received a report providing an update on the work being progressed as part of the Humber Acute Services Review, which is a work programme within the Humber Coast and Vale Partnership.

Mr Bond raised concerns about the level of public engagement and cautioned against reliance on the Citizen's Panel.

Dr Melton suggested that it would be helpful to invite a lead member of the Humber Acute Services Review team to the next meeting of the Union Board to provide a further update on progress.

**RESOLVED –**

**(1) That the report and progress to date in relation to the Humber Acute Services Review be noted.**

**(2) That a lead member of the Humber Acute Services Review team be invited to the next meeting of the Union Board to provide a further update on progress.**

## **9. ADULTS REVIEW**

The Board received a verbal update on actions being taken following the recent Adult Services Review.

Ms Compton reported that a number of pieces of work were underway post review, including the development of the Adults Services Strategy. Future Gov had been invited back this week to provide challenge on progress to date and the outcome had been very positive.

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**RESOLVED – That the update be noted.**

#### **10. CHILD DEATH REVIEW ARRANGEMENTS**

The Board received a report seeking ratification of new child death review arrangements. It was noted that this was a retrospective report with the arrangements signed off by the Chair of the Union Board in order to meet publication deadlines as set out in statutory guidance.

**RESOLVED – That the child death review plan document, as appended to the report now submitted, be ratified.**

#### **11. CHILDREN'S SAFEGUARDING ARRANGEMENTS**

The Board received a report on the adoption of the draft Local Arrangements Plan in response to new national guidance for safeguarding taking effect in June 2019.

**RESOLVED – That the report be noted.**

#### **12. PUBLIC QUESTIONS**

There were no questions from the public for this meeting.

There being no further business, the Chair closed the meeting at 2.22 p.m.