

**Agenda Item 05**

Report to: Governing Body

Date of Meeting: Thursday 13th June 2019

Subject: Corporate Business Plan

Presented by: Helen Kenyon

**STATUS OF THE REPORT *(auto check relevant box****)*

For Information [ ]

For Discussion [ ]

For Approval / Ratification [x]

Report Exempt from Public Disclosure [ ]  No [x]  Yes

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| --- | --- |
| **PURPOSE OF REPORT:** | This report outlines the items for action in NELCCG’s Corporate Business Plan for 2019/20. It is for approval/ratification |
| **Recommendations:** | The Governing Body ratifies the NELCCG Corporate Business Plan for 2019/20  |
| **Committee Process and Assurance:** | Delivery Assurance Committee is responsible for the oversight of the Corporate Business Plan, monitoring progress and modifying according to emerging need. |
| ***Implications:*** |  |
| **Risk Assurance Framework Implications:** | Each objective outlined in the plan has its own risks identified within the programme to which it belongs. Delivery Assurance Committee takes an overall view on whether delivery is achieving as required. |
| **Legal Implications:** | Not applicable |
| **Data Protection Impact Assessment implications (DPIA):** | Are you implementing a new system, data sharing arrangement, project, service redesign or changing the way you work? | **No** |
|  | If yes to the above – have the DPIA screening questions been completed? | **No** |
|  | Does this project involve the processing of personally identifiable or other high risk data? | **No** |
|  | If yes to the above has a DPIA been completed and approved? | **No** |
| **Equality Impact Assessment implications:** | An Equality Impact Analysis/Assessment is not required for this report [x] An Equality Impact Analysis/Assessment has been completed and approved by the EIA Panel. As a result of performing the analysis/assessment there are no actions arising [ ]  from the analysis/assessmentAn Equality Impact Analysis/Assessment has been completed and there are actions arising [ ]  from the analysis/assessment and these are included in section \_\_\_\_ of the enclosed report |
| **Finance Implications:** | The Corporate Business Plan includes relevant actions related to QIPP projects – otherwise all resources have been allocated from Programme budgets. |
| **Quality Implications:***.* | The Corporate Business Plan indicates a positive impact on quality. [x] The proposal put forwards, if agreed, would have a positive impact in terms of enabling providers to meet safe staffing targets. Retention and recruitment is forecast to be improved, which would have a positive impact on the safe delivery of local services.This report details a neutral impact on quality. [ ] The report will not make any impact on experience, safety or effectiveness. This report details a negative impact on quality. [ ] The report details the need for budgets to be significantly reduced. It is clear that the report summarises that quality will be negatively impacted by this as decisions to remove services/provide a lower level of provision to solely meet the ‘must do’s’ of provision in terms of meeting people’s needs has to be made. It is forecast that service user experience will be negatively impacted by this position. |
| **Procurement Decisions/Implications *(Care Contracting Committee):*** | Where detailed in the plan, relevant procurement processes will be undertaken |
| **Engagement Implications:** | Where engagement is required or desirable for particular items these will be undertaken throughout the year. |
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| **Conflicts of Interest**  | *Have all conflicts and potential conflicts of interest been appropriately declared and entered in registers which are publicly available?* [x]  Yes [ ]  No |
| **Links to CCG’s Strategic Objectives** | [x]  Sustainable services [x]  Empowering people[x]  Supporting communities [x]  Delivering a fit for purpose organisation |
| **NHS Constitution:** | <https://www.gov.uk/government/publications/the-nhs-constitution-for-england>The Corporate Business Plan takes account of constitutional standards and requirements and these are embedded within the relevant items in the plan. |
| **Appendices / attachments** |   |

**NELCCG Corporate Business Plan 2019/20**

The Corporate Business Plan for 2019/20 has been developed with the engagement of all service leads, building on work undertaken in previous years to deliver key strategic aims.

The foundation for this year’s plan reflects emerging national policy, i.e the NHS Long Term Plan, and the consolidation of regional and local arrangements for planning and delivery, i.e. the Humber Coast and Vale Partnership and the Union with North East Lincolnshire Council. It also incorporates actions related to delivery of the North East Lincolnshire Place Based plan in conjunction with local providers.

This financial year is planned to provide a platform for future delivery of the NHS Long Term Plan and as such the Corporate Business Plan will enable the CCG to contribute to wider planning agendas spanning Northern Lincolnshire and the Humber Coast and Vale Partnership.

It will also form the basis of the refresh to the CCG’s Five Year Strategic Plan which will be developed in conjunction with North East Lincolnshire Council and the Union Five Year Plan.

In order to focus specifically on actions required to make progress towards the CCG’s strategic aims, we have created the NEL Plan on a Page (see below) which outlines the overarching strategic priorities, the system resources to be directed towards these and the areas of service where we will be taking action over and above “business as usual” during the forthcoming financial year.

As part of developing the Corporate Business Plan for 19/20 we have carefully considered the available commissioning capacity in order to ensure the actions identified are reasonably achievable within the time frame available. We have considered where we can generate efficiencies and work smarter across the Union capacity and in collaboration with North Lincs CCG.

As well as this, the intention has been to clarify which items need to be actioned by the CCG, which are to be actioned by NELC and how these can be put together to form a plan for the Union.

The plan also recognises that some actions will span more than one financial year and milestones will necessarily develop into the 20/21 Corporate Business Plan.

Work has already commenced to deliver the actions identified in the plan and the usual monitoring mechanisms are in place – there will be continuous review by the CCG Senior leadership team and assurance provided bi-monthly via the Delivery Assurance Committee

**Organisational Development Plan**

In order to position the CCG effectively for delivery of the range of priorities identified in the Corporate Business Plan, there are necessary actions to take in respect of organisational development, focussing and refocussing capacity towards this year’s priorities.

This has been done within the context of the requirement to save 20% on the CCG’s running costs, of which the lion’s share is salary costs.

Savings have been made in relation to office costs as part of the move to the Municipal Offices and as vacancies arise, close consideration will be given to the most effective way of providing each function with the available resources.

Together, the Corporate Business Plan and the Organisational Development plan lay out the tasks to be undertaken and the progress to be achieved during the financial year 2019/20

**Lisa Hilder**

**Assistant Director for Strategy and Planning**

**May 2019**

