

Please note: These minutes remain in draft form until the next meeting of the North East Lincolnshire Clinical Commissioning Group Partnership Board on 13 September 2018

**NORTH EAST LINCOLNSHIRE CLINICAL COMMISSIONING GROUP GOVERNING BODY MEETING
MINUTES OF THE MEETING HELD ON THURSDAY 8th MARCH 2017 AT 4.00PM
SOCIAL ENTERPRISE CENTRE, 84 WELLINGTON STREET, GRIMSBY DN32 7DZ**

PRESENT:

Mark Webb	NEL CCG Chair
Tim Render	Lay Member Governance and Audit
Laura Whitton	Chief Finance Officer
Philip Bond	Lay Member Public Involvement
Dr Rakesh Pathak	GP Representative
Dr David James	Secondary Care GP
Rob Walsh	Joint Chief Executive
Jan Haxby	Director of Quality and Nursing
Helen Kenyon	Deputy Chief Executive
Dr Peter Melton	Chief Clinical Officer
Dr Thomas Maliyil	GP Representative/ Chair Council of Members
Dr Arun Nayyar	GP Representative

APOLOGIES:

Stephen Pintus	Director of Public Health, NELC
Joe Warner	Managing Director – Focus independent adult social care work
Juliette Cosgrove	Clinical Lay Member
Dr Ekta Elston	Medical Director

IN ATTENDANCE:

Helen Askham	PA to Executive Office (Minutes Secretary)
Cllr Matthew Patrick	Portfolio Holder - NELC

1. APOLOGIES

Apologies were noted as above.

2. CONFLICTS OF INTEREST

There were no declarations of interests from those in attendance.

3. APPROVAL OF MINUTES

The minutes of the Governing Body meeting held on 9 November 2017 were agreed to be a true and accurate record.

4. INTEGRATED GOVERNANCE AND AUDIT ANNUAL REPORT

The CCG constitution requires that an annual report is produced by the Integrated Governance & Audit Committee for consideration by the Governing Body.

A paper was presented to the Governing Body which reports to the activities of the committee for the 12 months to December 2017.

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The IG&A sub-committee felt the report was a true reflection of the activities, and the IG&A Chair assured the Governing Body that the report was systematically investigated. It was noted that the CCG had achieved more than required in many areas.

An item which mentions the consideration of a Trust Secretary role be introduced to the CCG, has been considered and dismissed. The Board noted that the report should be amended to reflect the true outcome.

The Governing Body noted that the report provided adequate assurance that the CCG has appropriate arrangements in place to exercise its functions effectively, efficiently and economically and in accordance with the group's principles of good governance.

The Governing Body noted the contents of the report.

5. RATIFICATION OF UPDATED TERMS OF REFERENCE

The Governing Body were presented with a paper to formally ratify the terms of reference for the Governing Body committees, as set out in the constitution. The paper was taken as read.

The newly formed Primary Care Commissioning Committee was highlighted to the Governing Body. This committee will commence from March 2018.

The Board discussed the remit of the IG&A and considered if additional committee members were required to join future meetings. The Chair urged the committee to consider additional members before the next financial year and bring recommendations to the next Board meeting.

The Governing Body agreed and ratified the Committee's Terms of Reference.

Action: Information to be brought to the next Partnership Board regarding membership of the IG&A Committee.

6. ANNUAL CONSTITUTION REVIEW

The Governing Body were updated with a summary of the amendments made to the Constitution during 2017/18.

The Chair noted that the CCG will be introducing many changes to the Constitution over the coming months due to the relationship with NELC. There is a need for any updates to be clear and robust, and processed as quickly and efficiently as possible.

The Governing Body noted the amendments made to the Constitution in 2017/18.

7. UNION BOARD DEVELOPMENT

The Governing Body members were provided with an update regarding the development of the Union Board.

The Union Board are currently in the process of refreshing the Section 75 agreement, the legal basis of the partnership between North East Lincolnshire Clinical Commissioning Group and North East Lincolnshire Council. The revised agreement will give the Union the parameters to develop and adapt the partnership over the coming years, and provide the assurance that the Union is operating legally. The draft agreement will be ready by the end of the month and will be taken to the Council of Member, and Cabinet meetings for discussion.

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Integrated working between the CCG and the Council continues amongst the teams. Relationships are forming and consideration is being given as to how the Union can add value to the work both organisations undertake. NHS England are also being kept informed of the partnership, so they are assured the Union is acting upon a sound legal frame.

Dr Pathak joined the meeting.

Once the Section 75 agreement has been discussed, and agreed, milestones can be put in place, along with how the Union measures achievements.

The Chair noted that the driver for the Union was the decimation of the finances coming into the local area, and the need to deliver services with less funds available. The Union also encapsulates the need to consider the wellbeing of the local population, as wellbeing includes health, jobs, housing, adult social care etc. and by the CCG and the Union working together we would hope for a better outcome. This is being seen as the model for public services in the future.

The Board discussed the role of NL&G and the other CCG's in the STP. The Board noted that NL&G, and the other CCG's have their own priorities to overcome and the Union, working alongside our partners, strengthens North East Lincolnshire's position to deal with the challenges this region is facing.

8. DATE AND TIME OF NEXT MEETING

CCG AGM Thursday 13 September 2018 at 1pm, Humber Royal Hotel, Grimsby.