**Agenda Item: 05**

**Report to:** Governing Body

**Date of meeting: 17/06/2021**

**Date paper distributed: 11/06/2021**

**Subject: Annual Assurance Report – Quality Governance Committee**

**Presented by: Jan Haxby**

**Previously distributed to: N/A**

**STATUS OF THE REPORT *(auto check relevant box****)*

**Decision required** [x]

**For Discussion to give Assurance** [ ]  *(Only if requested by Committee member prior to meeting)*

**For Information** [ ]

**Report Exempt from Public Disclosure**  [x]  No [ ]  Yes

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| **PURPOSE OF REPORT:** | **The purpose of this report is to articulate the activities of the Quality Governance Committee in 2020/2021 to provide the Governing Body with assurance on the discharge of the Committee’s functions.**  |
| **Recommendations:** | **This report has been agreed as a true and accurate reflection on the activities of the Quality Governance Committee (QGC) in 2020/2021 by the membership of the Committee, membership were fully supportive of the conclusions this report draws to. The Chair of the Quality Governance Committee kindly requests that the Governing Body confirm assurance on the activities of the QGC and the discharge of its functions during 2020/2021.**  |
| **Clinical Engagement**  | **Deputy Director of Quality and Nursing – report author.** **Clinical membership of the Quality Governance Committee.** |
| **Patient/Public Engagement** | **Lay representation on the Quality Governance Committee.** |
| **Committee Process and Assurance:** | **Tabled primarily at Quality Governance Committee prior to submission to Governing Body.**  |

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| **Link to CCG’s Priorities** | * Sustainable services
* Empowering people
 | [x] [x]  | * Supporting communities
* Fit for purpose organisation
 | [x] [x]  |
| **Are there any specific and/or overt risks relating to one or more of the following areas?** | * Legal
* Finance
* Quality
* Equality analysis (and Due Regard Duty)
 | [ ] [ ] [x] [ ]  | * Data protection
* Performance
* Other
 | [ ] [x] [ ]  |

**Provide a summary of the identified risk**

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| This paper articulates how the QGC was paused during business critical functioning. This was key to enable resource and capacity to be released to support safety workstreams in response to the Covid-19 pandemic. However, as articulated in the document overleaf the move to business critical functioning has meant that, although the purpose of the QGC was discharged in a different way, it is likely that the quality of our delivery and dialogue with Committee membership has been negatively impacted. |

**Annual Assurance Report**

1. **Purpose**

The purpose of this report is to articulate the activities of the Quality Governance Committee, formerly known as the Clinical Governance Committee, from the 1st of April 2020 to the 31st of March 2021.

1. **Background**

Membership of the Clinical Governance Committee formally agreed the name change to Good Governance Committee on the 12th of November 2020. Membership agreed to the name change as it was felt the name better reflected the clinical and non-clinical content of the Committee.

Whilst the name of the Committee changed within year the purpose of the Committee did not change.

The Quality Governance Committee (QGC) is a committee of the CCG Governing Body that exists to:

1. Oversee the Quality Governance arrangements within the CCG for arrangements around the commissioning of health and social care (see appendix one for an overview of the Triangle of Quality governance that the QGC has adopted as an operational definition of quality governance).
2. Have oversight of the safety, effectiveness and experience of the services commissioned by the CCG.
3. Provide a position statement to the CCG Governing Body on contracted services contemporaneous quality governance arrangements and quality indicators.
4. Ensure a positive safety culture is embedded in the NHS and Social Care system we commission.
5. Review quality benchmarking information and approve position statements on the analysis of this and the recommendations made to address variance.
6. **Activities of the QGC within the 2020/2021 financial year**

Within the 2020/2021 financial year the CCG moved to operate in business critical arrangements in light of the impact on resource and capacity to deliver CCG functions whilst simultaneously responding to the Covid-19 pandemic.

The purpose of the QGC, as articulated in section 2.0 from a-e, were reviewed by the Senior Leaders within the Quality Team and Chair of the QGC to ensure the arrangements we put in place to maintain business continuity ensured the discharge of purpose of the QGC whilst the committee and a sub-group of the committee (Experience Review Group) was stood down. The attached paper articulates the arrangements we put in place to ensure the purpose of the QGC was proportionately and appropriately discharged during business critical functioning.



During this financial year the QGC has met twice, during both meetings membership received a brief on the present circumstances, the situation report written by the Chair of the Subgroups, associated items for discussion/assurance and the annual reports for safeguarding and complaints.

1. **Conclusion**

The purpose of the QGC were addressed through proportionate and appropriate mechanisms during business critical functioning. The QGC is due to meet and re-establish itself and its purpose in May 2021. Changes articulated in the white paper concerning the development of the Integrated Care System will impact the CCG as an organization and its associated governance structures. The Nursing and Quality directorate are working with partners across the Humber Coast and Vale to contribute to the shaping of future governance structures and functions around quality governance.

End of Document